

MEETING MINUTES

MILPITAS COMMUNITY ADVISORY COMMISSION Barbara Lee Senior Center, Denny Weisgerber Room Wednesday, March 1, 2017

- I. **Call to Order & Roll Call** Chair Mohsin called the meeting to order at 6:35 PM
Present: Chair Mohsin, Vice Chair Batilo, Commissioners Kathapurkar, Leon, Manassau, Rosario, Truong

Alternate Commissioners Present: Lee, Chen, Gandhi

Absent: Bilbao, Sharma, Bell
- II. **Seating of Alternates** – Lee, Chen
- III. **Pledge of Allegiance** – Chair Mohsin led the Pledge of Allegiance
- IV. **Approval of Agenda** – Commissioner Rosario motioned, and Commissioner Leon seconded, for approval of the agenda. Motion carried unanimously.
- V. **Approval of Minutes – Minutes of February 1, 2017** – Commissioner Truong motioned, and Commissioner Manassau seconded, for approval of the meeting minutes. Motion carried unanimously.
- VI. **Public Forum** – No speakers
- VII. **Announcements** – Staff Liaison Tim Wong announced that the General Plan Advisory Committee (GPAC) will meet on March 15. Each commissioner has been given a Form 700 and they need to complete and return it to the City Clerk's office.
- VIII. **Liaison Report** – Vice Mayor Grilli was not present.
- IX. **Business Items**

A. Consolidated Plan Update

Mr. Wong said staff is in the process of updating the Consolidated Plan which is the 5-year spending plan for CDBG funds. A draft of the plan will be released on March 17 and it will be discussed at the April CAC meeting. Staff is seeking input from the commissioners and organizations prior to presenting it to the City Council in May.

B. Review of Community Development Block Grant (CDBG) Program Applications for FY 2017-18.

Mr. Wong said the City has not received its HUD allocation and, per their direction, is using last year's allocation amount of \$420,364. The CAC will need to decide what changes to make if the allocation amount increases or decreases and, if it changes, staff recommends that all applications change by the same percentage.

The City received 21 eligible applications, 13 for public services and 8 for capital services. As provided by federal regulations, a total of 15% or \$63,054.60 is available to fund public services and 65% or \$273,236.60 is available for capital services.

The following applicants were present and described their services and funding requests:

1. Catholic Charities of Santa Clara County
2. Child Advocates of Silicon Valley
3. City of Milpitas, Recreation and Community Services
4. Dress for Success San Jose
5. LifeMoves
6. Milpitas Food Pantry
7. Milpitas Unified School District
8. Next Door Solutions to Domestic Violence
9. Project Sentinel
10. Senior Adults Legal Assistance
11. SVILC
12. The Health Trust
13. YWCA Silicon Valley
14. Rebuilding Together Silicon Valley
15. Resources for Community Development
16. San Jose Conservation Corps & Charter School
17. Terrace Gardens, Inc.
18. City of Milpitas, Housing Division

The commissioners took time to finalize their recommended allocations, then discussed and approved the funding recommendations for public services and capital services.

Because of the uncertainty of the funding, the CAC agreed that all applications receive an adjustment to the recommended allocation based on the percentage change to the 17-18 funding. In the case of a reduction in the allocation, the commission recommends that funding can be less than \$5,000 even though the Council approved a \$5000 minimum.

Commissioner Truong motioned, and Commissioner Batilo seconded, to close the public hearing. Motion carried unanimously.

Commissioner Lee motioned, and Commissioner Kathapurkar seconded, to approve the funding amounts and forward the recommendations to City Council. Motion carried unanimously.

Commissioner Mohsin motioned, and Commissioner Leon seconded, that dependent on HUD's final allocation, all recommendations would increase or decrease by that corresponding percentage, regardless if it goes below the Council approved \$5000 minimum allocation. Motion carried unanimously.

X. Commissioners Round Table – No discussion

Review Subcommittee Member Assignments and Update as Needed

Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
National Night Out:	Mohsin, Manassau, Truong, Chen (A)
NBO Awards:	Chen, Manassau, Rosario, Leon (A)
Spring Cleanup Day:	Sharma, Manassau, Bell, Batilo (A)
Town Hall Meeting:	Bell, Gandhi, Leon, Sharma (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)

XI. Adjournment – The meeting was adjourned at 10:05 PM to the next meeting of April 5, 2017.